

## **RESOLUTION**

Be it resolved by the Board of Trustees of the University of Arkansas that the parking and traffic regulations of the University of Arkansas at Little Rock are hereby revised as follows:

### **PARKING AND TRAFFIC REGULATIONS UNIVERSITY OF ARKANSAS AT LITTLE ROCK**

In accordance with Act 328 of the 1967 General Assembly, the Board of trustees of the University of Arkansas established the following rules and regulations for the registration, operation, and parking of motor vehicles at the University of Arkansas at Little Rock which are binding on all members of the faculty, staff, and student body and others utilizing the Lands owned or controlled by the University of Arkansas at Little Rock.

#### **I. REGISTRATION OF VEHICLES**

(vehicle defined: Any self-propelled motorized vehicle having two or more wheels, excluding mopeds as defined by law.)

1. All student, faculty, and staff members who park a vehicle on the main UALR campus are required to register the vehicle and display a parking permit as instructed unless they park in areas where parking is permitted without registration.

Law School students and faculty, who park at the Law School only, are not required to register their vehicle or display a parking permit.

2. Permit fees are waived for one vehicle only for faculty, staff, and students. The vehicle must be registered with the Dept. of Public Safety. Programs or students exempt from the General Fee (Senior Citizens, Westark) who park a vehicle on the main UALR campus are required to pay for a parking permit. The permit will be \$20.

Parking fee for the UALR Law School students is charged along with tuition and fees.

Reserved parking lot fee for the main UALR campus is \$150 annually. Reserved space fee is \$300 annually. Any reserved space holder wishing to relocate his/her reserved space will be charged a \$20 fee. This is available to reserved space holders who wish to move to an existing vacant reserved space. Reserved lot and spaces are for the period of September 1 to August 31. Reserved lot and spaces are not refundable and not transferable. The University may assign persons to specific reserved lots and spaces.

Replacement of lost or stolen hang-tags is \$20.

Participants in Continuing Education courses for twelve weeks or less will pay a fee of \$4 for each registration.

3. Parking permits do not require annual renewal. Registration of student vehicles takes place at the time of registration, and faculty and staff members not assigned to reserved parking, must register their vehicles by the first class day of the semester. Students who receive parking permits must permanently affix them at the time of issuance. Newly acquired vehicles must be registered within twenty days following day of purchase. A temporary permit must be obtained and displayed until the vehicle is registered. Faculty and staff assigned to open parking may be issued a hang tag.

4. Faculty and staff assigned to reserve parking will receive a hangtag at the time of assignment. The hangtag will not require annual renewal. Persons will be charged for reserve parking until they return the hangtag and lot access cards to the Department of Public Safety. The hangtag may be transferred among vehicles under the control of the faculty or staff member to whom the hangtag was issued.

5. Persons who are issued a one semester or summer term permit must affix the permit to the vehicle before the end of the last registration day of the semester or summer term.

6. The University has the right to designate parking areas for specific purposes and groups. Failure to park in the designated lots will be a violation of a restricted area.

7. School buses, large vehicles, and special purpose vehicles are required to park in areas designated for them.

8. Temporary parking permits may be issued without charge by the Department of Public Safety.

9. All visitors on the UALR campus should have parking arrangements made prior to their arrival or report to the Department of Public Safety to secure a visitor-parking pass.

Faculty, staff, and students who have a motor vehicle registered, and for some extraordinary circumstance, find it necessary to operate and park an unregistered vehicle on campus, must obtain a temporary permit without cost.

Sponsors of campus activities who bring individual visitors or groups of visitors to the campus should make advance arrangements for parking.

10. Special parking privileges may be afforded physically handicapped persons.

11. Proof of employment or enrollment at UALR is required for vehicle registration.

12. Permits must be affixed to the vehicle in the manner prescribed at the time of issuance and will constitute the final phase of registration. The permit must be affixed to avoid penalty.

13. Parking permit decals are the responsibility of the purchaser and must be removed prior to sale or transfer of the vehicle or upon termination of employment or withdrawal from the University.

14. When a vehicle is sold or when the part of a vehicle to which a valid permit is attached requires replacement, a new permit will be issued without charge if the owner furnishes proof that the old permit has been destroyed.

15. Vendors, who wish to do so, may purchase a reserved lot entry card for \$20 per year. Replacement for a lost or broken card is \$20. This card is to be used only for vending activities. Unauthorized use may result in fines and revocation of the card.

## II. ENFORCEMENT OF REGULATIONS

1. Enforcement of campus traffic regulations is one of the general responsibilities of the University Public Safety Officers or designee.

2. UALR Public Safety Officers are constituted peace officers by action of the Board of Trustees and under the laws of this state they possess all authority provided by the law for city police and county sheriffs to be exercised as required for safety and protection of the University community, and are limited by the same constraints on abuse of power.

3. All faculty and staff appeals should follow the procedures as outlined in the UALR Handbook. All student appeals should follow the procedures as outlined in the Student Handbook.

4. Visitors or persons who violate the established traffic regulations may be issued a uniform traffic parking ticket which is payable at the Pulaski County District Court.

5. Standard traffic regulations and definitions, as enacted into the motor vehicle laws of the State of Arkansas, will be enforced on University property at all times.

## III. GENERAL TRAFFIC REGULATIONS

1. Every person operating a vehicle on campus is held responsible for acquainting himself/herself with and obeying the traffic regulations of the University.

2. All accidents involving injuries or damage shall be reported to the Department of Public Safety.

3. The University assumes no financial responsibility for any vehicle and/or its contents while parked on the campus.

4. Pedestrians have the Right-of-Way in campus crosswalks and parking lots.

5. Vehicles are considered parked when left unattended.

6. The responsibility for finding a parking space within these rules rest with the vehicle registrant.

7. Students, faculty, and staff may not park in areas designated for visitors.

#### IV. VIOLATIONS AND PENALTIES

1. Any operation of a motor vehicle, which creates a disturbance on campus, may be considered a traffic violation. This would include such things as excessive use of horns, illegal exhaust systems, squealing tires, or placing pedestrians or drivers in a hazardous situation.

2. Payment or appeal of a violation must be made within five (5) working days. The traffic or parking violation fine may be paid at the Cashier's Office or by depositing the ticket with the payment in the accompanying envelope by mail.

3. Appeal forms are available at the Information Center in the Donaghey Student Center, Department of Public Safety, and the Office of the Student Government Association.

4. All outstanding, campus traffic penalties must be satisfactorily settled before subsequent automobile registration permits are issued.

5. Traffic and parking records are kept during a student's University enrollment.

6. Delinquent traffic penalties for faculty and staff will be referred to the appropriate administrative office for appropriate action.

7. Any person adversely affected by an administrative determination under these Parking and Traffic Regulations shall have the right to appeal there from to the District Court of Pulaski County, where the matter shall be heard *de novo* (de novo).

8. University Public Safety Officers and/or other designated employees patrol the campus. Violation notices shall be affixed to the motor vehicle or presented to the driver. Violation tickets shall be issued in duplicate with one copy for the offender and one copy for the University.

9. A. No vehicle shall be parked in such a fashion as to obstruct pedestrian or vehicle traffic.

B. Double parking is not permitted on the campus at any time.

C. An immobilizing device (boot) shall be affixed to the left front wheel of the illegally parked vehicle (or any wheel if left front is not bootable) and a boot warning sticker affixed to the driver's side window of the vehicle when the vehicle is parked in the following areas;

(1) All areas not distinctly designated as parking areas

(2) Yellow or red curb areas

(3) Service lanes and roads

(4) Traffic lanes within parking lots

(5) Loading zones

(6) Areas designated as "Bus Stop"

(7) Visitor/metered parking lots

D. Any vehicle parked on the main UALR campus that does not have a parking permit and that has been ticketed (3) three or more times in one semester may be immobilized (booted).

E. Any vehicle that has received (6) six or more traffic citations in one semester may be immobilized (booted).

F. Any unauthorized vehicle parked in a reserved lot may be immobilized (booted).

G. Owners and/or operators of vehicles that have been immobilized (booted) must pay a \$40.00 fee to the Cashier's Office before the removal of the boot. In the event the boot is placed or discovered by the owner/operator during the hours the Cashier's Office is closed; the fee can be paid to DPS by check or money order payable to UALR.

H. In the event the owner/operator has not made efforts to satisfy the fee on the immobilized vehicle by 10:30 p.m., the vehicle shall be ordered towed to an impound lot for safekeeping.

I. The University reserves the right to remove or have removed by impounding any vehicle that is parked in such a way as to constitute a serious hazard or impede vehicular or pedestrian traffic movement, the operation of emergency equipment, or the making of essential repairs and services or for other cogent reasons. Owners of such vehicles will be required to pay all costs involved in removing, impounding, and storing such vehicle. Vehicles will be towed for the following violations;

- (1) blocking a sidewalk
- (2) parking in a handicap parking space
- (3) parking in red curb areas
- (4) blocking another vehicle

The tow fee will be set by the towing company.

10. The maximum allowable speed on campus is 20 m.p.h. All vehicles must be operated with due regard for the safety of pedestrians, the safety of other drivers, and for the protection of property. Pedestrians shall have the Right-of-Way in parking lots and crosswalks.

**11. Fines and penalties for moving violations**

<b>Driving Around /Over Barricades/Handicap Ramp</b>	<b>\$50.00</b>
<b>Exceeding Speed Limit</b>	<b>\$30.00</b>
<b>Wrong Way on a One Way</b>	<b>\$30.00</b>
<b>Failure to Yield Pedestrian Crosswalk</b>	<b>\$50.00</b>
<b>Driving on Sidewalks or Grounds</b>	<b>\$30.00</b>
<b>Failure to Obey Traffic Control Device</b>	<b>\$30.00</b>
<b>Unsafe Driving</b>	<b>\$30.00</b>
<b>Stop Sign (Fail to Stop)</b>	<b>\$30.00</b>

**12. Fines and penalties for parking violations:**

<b>Blocking Driveway/Legally Parked Vehicle</b>	<b>\$25.00</b>
<b>Safety Hazard (parking fire or traffic lane, over sidewalk blocking fire hydrant or standing where prohibited)</b>	<b>\$25.00</b>
<b>Blocking Curb Cut/Crosswalk</b>	<b>\$25.00</b>
<b>Loading Zone/No Parking Zone</b>	<b>\$25.00</b>
<b>Drop Off Zone/Bus Zone</b>	<b>\$25.00</b>

<b>Impeding Traffic</b>	<b>\$25.00</b>
<b>Parking on UALR Property without a Permit (Except Law School)</b>	<b>\$25.00</b>
<b>Improper Display of Permit (Except Law School)</b>	<b>\$10.00</b>
<b>Use of Lost/Stolen/Counterfeit Hangtag or Gate Card</b>	<b>\$100.00</b>
<b>Unauthorized Parking in Visitor/Reserve Lot</b>	<b>\$25.00</b>
<b>Unauthorized Parking in or Blocking of a Disabled Person Parking Space or Access Aisle</b>	<b>\$100.00</b>
<b>Improper Use of Disabled Person's License Plate or Placard</b>	<b>\$50.00</b>
<b>Removal of Boot</b>	<b>\$40.00</b>
<b>Unauthorized Removal or Attempted Removal of Boot</b>	<b>\$100.00</b>
<b>Exceeding Time in Metered Parking/Time Zone</b>	<b>\$10.00</b>

13. Vehicles that remain at an expired meter may be issued additional tickets at 2 (two) hour intervals.

14. Vehicles parked illegally in a reserved space will be ticketed and possibly towed/immobilized. Unauthorized parking in reserved spaces shall result in loss of reserved lot parking privileges for the remainder of the year.

15. A record will be kept of all fees and penalties assessed. Student s may not register for the next semester until all fees have been paid.

16. Failure to pay an administrative fee may result in suspension of campus parking privileges and/or referral for disciplinary action.

17. Request by a University Public Safety Officer for a driver's or passenger's identification will be honored by all concerned when the officer is exercising his or her duties.

18. Fines and Penalties are subject to change by Board of Trustees.

