UNDERGRADUATE COUNCIL

Minutes for October 17, 2007

Members Present:  David Mastin, Jacek Lubecki, Joe Felan, Allison Clark, Jami Hollingsworth, Jamie Byrne, Sara Fruechting, Jay Sims, Mike Tramel, Kamran Iqbal, Karin Medin

Members Absent:  Jennifer Hune, Peggy Miller, John Hall

Ex-Officio Members Present:  Thea Hoeft, Susan Hoffpauir, Kathy Oliverio, Barbara Alston (Staff)

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I. Welcome / Announcements

The chair welcomed the council members

II. Approval of Minutes

Motion was made/seconded to approve the minutes.  Approved

III. Old Business

Arts, Humanities and Social Sciences

History

1.  07-6007  Change HIST 4397, Teaching Applications to HIST 4397/5397, Teaching Applications in Hist & Soc Studies

Tabled

CSAM

Nursing

1.  07-6050  Add NURS 1201, Medication Calculations for Nursing

Motion was made/seconded for second reading
Discussion
Motion was made/seconded to approve
Motion Passed
Rhetoric & Writing

1. 07-6051 Add RHET 4318/5318, Writing Auto/Biography
   
   Motion was made/seconded for second reading
   Discussion
   Motion was made/seconded to approve after receiving
   library holdings
   **Motion Passed**

IV. New Business

College of Business

Economics and Finance

1. 07-6061 Change prerequisites for ECON 3315
2. 07-6062 Change title of FINC 4365 to Estate Planning
3. 07-6063 Change prerequisite for FINC 4371
4. 07-6064 Change prerequisite for FINC 3310
5. 07-6065 Change prerequisite for FINC 3330

   Motion was made/seconded for first reading
   Discussion
   **Tabled**
6. 07-6066 Change title and description for FINC 4383/5383
7. 07-6067 Add ECON 4350/5350, Applied Econometrics

   **Tabled**
8. 07-6068 Add FINC 4363, Financing Entrepreneurial Ventures to the list of finance electives, satisfying the General Finance major.

   Motion was made/seconded for first reading
   Discussion
   **Tabled**
CSAM

Nursing

1. Advanced Notice/Comment Form for New Program

Baccalaureate of Nursing Completion Program

Susan Hoffpauir explained that when a new undergraduate degree program on campus, the first thing that needs to be done is compile an Advanced Notice/Comment Form. It is a way for the department to tell you what they want to do and what it's going to look like and what the need is other than the assessment, what the curriculum is. It then goes through the department and has to have comments from the college, Undergraduate Curriculum Committee, the college dean, and then the Undergraduate Council. What the charge of the UGC is to look through the form and ask any questions you have about the program and then next week we'll have discussion. Dr. Hoffpauir further stated that the turn-around time is really fast and the letter of intent has already been submitted to ADHE. The next thing to be submitted will be the actual program proposal and that is what goes to ADHE.

Ann Schlumberger described the new Baccalaureate of Nursing Completion Program and how it fits into the College of Science of Math and UA. She further added that this is not a traditional program. This is designed for our associate, diploma RNs who have already completed their initial licensure degree and be able to come back to college and complete their BSN degree.

V. Other

1. Streamlining the Advanced Notice/Comment Form process

2. Revising the program review process

Susan Hoffpauir handed out information on what ADHE requires in the process, which will be discussed next week. She further added that what ADHE requires is very data driven and stated that the process needs to be revised in order to be helpful and more rigorous. On November 14, 2005, a subcommittee of undergraduate council made recommendations to UGC about changing the program review. These were never ratified by undergraduate council and in the meantime Dr. Bob Sikes, Interim Dean of the Graduate School, has drafted a plan for the graduate programs program reviews. She added that we don't have to have the same process as the graduate school, but have to have something so that the chairs don't have to do totally separate program reviews. Dr. Hoffpauir noted that one of the things that Bob Sikes has recommended is that programs that are accredited still have to do a separate program review because a self-study for accreditation and
program review for the university have two different purposes. She further related that the purpose is the problem....what is the purpose?

3. BAS Degree (Mark Workman)

Dr. Workman discussed the Bachelor of Applied Studies program. He added that this degree is designed for the student who has in hand an associate of applied science degree. This is a degree completion program and one of the requirements is that the student have an AS degree in hand. This degree enables students who have AAS degrees to a pathway to finish up their work for a BA and also for those who want to change directions in their degree.

The meeting adjourned at 4:30

Notice: Actions of the Council are official when the minutes of a meeting are approved, normally the Wednesday following the meeting in which an item is passed. In the event the Council does not meet on the following Wednesday, actions as recorded in the minutes are considered official ten (10) calendar days from the meeting date unless otherwise indicated.