

# Administrative Organization of the University of Arkansas at Little Rock

As seen in the chart on the facing page, UALR has an administrative hierarchy headed by a chancellor and an advisory Board of Visitors. Reporting to the chancellor are four vice chancellors who head various divisions in the University. The vice chancellor and provost is the chief academic officer of UALR.

This chapter outlines the roles and duties of the UALR Board of Visitors, the administrators who serve on the academic side of UALR's structure, and UALR's administrative groups and committees.

A job description for the chancellor is included in Board Policy 100.4 in the previous chapter.

## The Board of Visitors

This board is an advisory body to the chancellor of UALR and to the Board of Trustees. It consists of fifteen members serving for terms of six years. As terms expire or vacancies occur, the remaining members of the board select replacements for confirmation by the University of Arkansas Board of Trustees.

The Board of Visitors elects from its members a chair, a vice chair, and a secretary. It normally meets quarterly and may hold special meetings called by its officers or by the chancellor.

The general purpose of the Board of Visitors is to give advice to the chancellor, the president of the University of Arkansas, and the Board of Trustees of the University of Arkansas. It also aids in securing support and interprets the educational and service needs of the community.

The Board of Visitors nominates two of its members to sit with the University of Arkansas Board of Trustees. These representatives have the opportunity to participate without vote in discussions.

## Vice Chancellor and Provost

The vice chancellor and provost is appointed by the chancellor, who is guided by the recommendations of a search committee that includes a majority of faculty and also includes student representation.

The vice chancellor and provost reports to the chancellor and has reporting to him or her the associate vice chancellor for academic affairs, the deans of the colleges and schools, the director of the library, the director of the Donaghey Scholars Program, the off-campus credit coordinator, the

director of campus and community partnerships, and the secretarial and clerical support staff assigned to the office.

The vice chancellor and provost is the chief academic officer of the University and provides academic and administrative leadership in the area of academic and faculty affairs. Key responsibilities include long-range planning and development of academic programs; improving and maintaining quality of the curriculum; providing leadership in hiring faculty and reviewing recommendations for faculty retention, tenure, promotion, and salary increments; establishing and administering procedures for the regular evaluation of deans and the other administrators directly under his or her supervision; developing the overall academic budget; communicating policies within the University and among the community at large; acting as liaison in academic affairs with other units and the central administration of the University of Arkansas; chairing the periodic meetings of the Deans Council; and reviewing and recommending action on nominations for promotion and tenure, applications for leaves of absence without pay, requests for off-campus duty assignments, and authorizations for employees to enroll in classes at the University.

Staff to Vice Chancellor and Provost: Provide assistance in the preparation of budgets, external reports, documents, planning, and other duties as assigned.

## Associate Vice Chancellor for Academic Affairs

The Associate Vice Chancellor for Academic Affairs is appointed by the Chancellor upon initial recommendation of the Vice Chancellor and Provost. The Associate Vice Chancellor for Academic Affairs assists in all academic and faculty affairs activities as needed by the Vice Chancellor and Provost. He or she is an ex officio member of the Deans Council and the Undergraduate Council, and is the administrative officer of the Academic Integrity and Grievance Committee. Other duties include overseeing the production and publication of the Undergraduate Bulletin and Faculty Handbook, coordinating the campuswide assessment programs, and administering the curriculum development grant program.

## Deans of Colleges/Schools

The dean of a college or school is appointed by the chancellor upon the initial recommendation of the vice chancellor and provost. The latter is guided by a search committee that includes a majority of faculty and also includes student representation.

Deans of the colleges and schools report to the vice chancellor and provost and have reporting to them associate and assistant deans, department chairs, and the secretarial and clerical staff assigned to the college or school. (In schools not organized into departments, the faculty normally report directly to the dean.) A dean's responsibilities vary from college to college and span a broad range of categories. Area priorities are determined in consultation with the vice chancellor and provost and college or school faculty, but include the following:

**Academic Affairs:** Provides leadership in planning, coordinating, and implementing the total programs of the college or school. The dean represents the faculty of the college or school to the administration. The dean is also directly involved in the determination of University policies and practices and communicates these to the department chairs and to the faculty.

**Faculty Affairs:** Provides leadership in encouraging faculty growth and high performance, in encouraging the faculty to meet their responsibilities, and in protecting faculty rights and prerogatives. The dean also implements college or school and University procedures in making documented recommendations for faculty retention, tenure, promotion, and annual salary increments.

**Communication:** Communicates University policies and actions to the chairs and faculty. The dean represents the college or school within the University and in relationships with external agencies such as professional associations, government agencies, and the public. In addition, the dean communicates University programs and activities to students.

**Personal Professional Performance:** Demonstrates professional competence in teaching, research, and public service and participates in the activities of appropriate professional organizations.

**Responsibilities to Students:** Provides liaison with various student services dealing with the needs of students, including counseling, responding to student grievances, and certifying students, on behalf of the faculty, for degrees.

**Budgetary Affairs:** Within the college or school guidelines, the dean prepares and presents annual budget requests. The dean also reviews department

budgets and advises department chairs in their budget preparation. The dean also leads in promoting cost effectiveness within the college or school.

**Office Management:** Selects and supervises support staff within the college or school office, establishes file and record systems, assigns facilities and equipment to staff, maintains equipment and other properties, and requisitions supplies.

## Dean of the Graduate School

The dean of the graduate school is appointed by the chancellor upon the initial recommendation of the vice chancellor and provost. The latter is guided by the recommendation of a search committee that includes a majority of faculty and also includes student representation. The graduate dean reports to the vice chancellor and provost and has reporting to him or her the director of research and sponsored programs, and the support staff assigned to the office. He or she serves as an ex officio member without vote on the Graduate Council.

**Student Affairs:** Coordinates recruiting initiatives to assemble a diverse pool of qualified applicants for graduate programs and implements a service-oriented philosophy on behalf of the University. He or she is responsible for approving students for admission to and continuation in graduate studies and for certifying students for graduate degrees.

**Graduate Council:** Convenes the Graduate Council and implements its policies and decisions, including nominations for special and full membership on the graduate faculty.

**Graduate Assistants:** Oversees the appointment and review of graduate assistants.

**Administration:** Works with the graduate coordinators and other academic officers and faculty in developing plans and implementing graduate programs and courses; recommends approval or disapproval of graduate curriculum revisions.

**Institutional Responsibilities:** Represents UALR at meetings concerning graduate education, works with academic officers and faculty in accreditation efforts for graduate programs, and works with appropriate University personnel in encouraging community and statewide support for graduate programs.

**Communication:** Communicates University and Graduate School policies to students and staff members; oversees publication of documents such as the *Graduate Bulletin* and graduate program brochures.

**Budgetary Affairs:** Prepares and presents annual budget requests, controls expenditures within budget allocations.

Office Management: Selects and supervises support staff within the school office, establishes file and record systems, and assigns facilities and equipment to staff.

## **Director of the Library**

The director of the library is appointed by the chancellor upon the initial recommendation of the vice chancellor and provost, who is guided by a search committee that includes faculty and students. The director is a member of the library faculty and reports to the vice chancellor and provost.

The director implements the policies and objectives governing the operation of the library. Development of library objectives is a joint responsibility of the library staff in consultation with the University Faculty Senate, through the Senate's Library Committee, and administrative officers.

The following excerpt, taken from the statement drafted by the Joint Committee on College Library Problems, serves as the basis for library governance:

With respect to library governance, it is to be presumed that the governing board, the administrative officers, the library faculty, and representatives of the general faculty will share in the determination of library policies that affect the general interests of the institution and its educational program. In matters of internal governance, the library will operate like other academic units with respect to decisions relating to appointments, promotions, tenure, and conditions of service.

The director of the library is primarily responsible for the following:

**Library Materials:** Responsible for the housing, preparation, and bibliographic control of library materials. The director also administers the selection and acquisition policies as set forth by the library faculty and general faculty as represented by the University Faculty Senate through its Library Committee.

**Budget:** Facilitates the procurement and administration of funds provided for library personnel, acquisitions, binding, supplies, services, expenses, and equipment to provide a centrally administered library service.

**Administration:** Implements procedures in accordance with University and Association of College and Research Libraries standards, makes written recommendations for appointments,

promotions, and other personnel matters as needed to attract and keep staff qualified to develop collections and services adequate for the University's teaching, research, and public service needs.

**Communication:** Cooperates with all academic units contemplating changes in programs to provide needed library service; submits periodic reports to the academic community concerning developments and achievements, special problems, and plans future needs of the library.

**Institutional Responsibilities:** Coordinates University representation at national, state, and local library conferences and at interinstitutional meetings that may involve the University library.

## **Director of the Donaghey Scholars Program**

The director of the Donaghey Scholars Program is appointed by the provost and vice chancellor for academic affairs, who is guided by a search committee that includes faculty and students. The director has overall responsibility for the Scholars Program. The primary role is academic, providing intellectual and conceptual direction. The director works with a Policy Council appointed by the provost from among faculty members in the schools and colleges involved in the program. The director develops interdisciplinary approaches to learning in cooperation with faculty throughout the University; identifies faculty to teach Scholars courses and seminars and be responsible for the Colloquium; develops, refines, and carries out appropriate policies; sees that program objectives are met; directs recruitment and admission efforts; advises students and monitors their progress; establishes and carries out evaluation procedures; and relates to appropriate regional and national organizations. The Director also assists with fund raising activities and sees that the program is properly administered and managed. The Director supervises support staff.

## **Off-Campus Credit Coordinator**

The Off-Campus Credit Coordinator is appointed by the Chancellor after initial recommendation by the Vice Chancellor and Provost. The coordinator oversees many of UALR's off-campus offerings, including the associate of arts in general studies at the Benton Center, individual off-campus courses, and the telecourses. The coordinator's responsibilities include promotion of the programs,

development of class schedules, liaison to the various sites, and assistance to students and faculty. He or she also prepares and presents annual budget requests and controls expenditures within budget allocations.

Other duties include the appointment and supervision of support staff; administration of department facilities; establishment of file and record systems; assignment of offices, equipment, and other properties; and the requisition of supplies.

## **Department Chairs**

The department chair is appointed by the chancellor upon the initial recommendation of the dean, who is guided by a recommendation originating with the department faculty and processed through administrative channels.

The department chair is fundamentally a member of the department faculty and serves a term specified in the approved department constitution or bylaws. The typical initial term is for a minimum of three years. The chairperson undergoes an annual performance review.

The department chair reports to the dean of the college or school and has reporting to him or her the faculty and support staff of the department. A chairperson's responsibilities span a broad range of categories and vary from department to department. Priorities are determined in consultation with the college or school dean and department faculty, but include the following:

**Academic Affairs:** Coordinates the development, approval, and implementation of programs in the department, leads in the evaluation and improvement of curricula and instruction, enforces academic standards, plans class schedules and faculty course loads, provides leadership in the department's efforts to develop and achieve its goals and objectives. As a member of the administration in helping to determine University policies, the chair transmits faculty ideas to the administration and conveys University policies to the department faculty.

**Faculty Affairs:** Provides leadership in selecting and orienting new faculty members, encouraging faculty growth and high performance, encouraging faculty to meet their responsibilities, and protecting faculty rights and prerogatives. In evaluating faculty and making documented recommendations for their retention, tenure, promotion, and annual salary increments, the chair observes departmental and University policies.

**Communication:** Communicates University policies to the department. The chairperson is a representative of the department within the University and with external agencies such as professional associations, government agencies, and the public. In addition, as a member of the faculty, the chair communicates University programs and activities to students.

**Personal Professional Performance:** Provides leadership as a representative of his scholarly discipline within the University, the community, and the nation. He or she provides professional leadership and example within the department. The chair demonstrates professional competence in teaching, research, and public service and participates in the activities of appropriate organizations, but it is recognized that limitations are imposed by the chair's administrative responsibilities.

**Responsibilities to students:** Gives particular attention to the needs and interests of students and provides leadership in recruiting and counseling students, preparing degree plans, responding to student grievances, providing information on present and future career opportunities for majors and minors, and certifying students, on behalf of the faculty, for degrees. The faculty recognizes that the director of Academic Advising, the director of Admissions and Records, and the director of Counseling and Career Planning Services also have responsibilities in these areas.

**Budgetary Affairs:** Prepares and presents annual budget requests, controls expenditures within budget allocations, and promotes cost-effectiveness studies within the department.

**Office Management:** Recommends the appointment of support staff and serves as supervisor; administers department facilities; establishes file and record systems; assigns offices, equipment, and other properties; and requisitions supplies.

## **Director of Research and Sponsored Programs**

The director of research and sponsored programs is appointed by the chancellor upon the initial recommendation of the dean of the Graduate School, who is guided by the recommendations of a search committee that includes a majority of faculty. The director reports to the dean of the Graduate School and has support staff reporting to him or her.

The director of research and sponsored programs encourages the faculty and staff to apply for research grants and to conduct research; provides

leadership and support to University committees concerned with research; keeps informed about and advises the faculty and staff of grant opportunities; assists the faculty and staff in preparing grant applications; keeps informed about University, state, and federal policies relating to research and sponsored programs; recommends approval and disapproval of all grant and contract proposals and applications; establishes all grant and contract budgets; arranges budget conferences with project directors, appropriate budget heads, and the grants accountant; maintains an official file of grants and contracts; represents UALR at meetings concerned with research and sponsored programs; ensures that the University is in compliance with all federal and state regulations that affect grants and contracts; supervises postaward processes, including the grants and contracts management staff; and solicits external support for research and sponsored programs.

### **Graduate Program Coordinators**

The graduate program coordinators are appointed in the various departments, through established procedures, in consultation with the dean of the Graduate School. Such appointments are subject to the approval of the dean of the college or school in the area offering the program.

The graduate coordinator is the principal liaison between the dean of the Graduate School and the faculty and students of a graduate program. In conformity with the policies and procedures of the Graduate School and the graduate program, the coordinator processes applications for admission and change of status forms, assigns advisers, monitors student progress, maintains accurate records, recommends the appointment of supervisory and examining committees, informs students and faculty of pertinent procedures and deadlines, certifies students for graduation to the dean of the Graduate School, and provides assistance and information on program matters to the dean of the Graduate School and other University officials.

### **Faculty Prerogatives**

The responsibilities noted in the several job descriptions above do not in any fashion imply abrogation of the prerogatives of a department, college, or school faculty or the University Faculty Senate to establish individual governance policies or to legislate regarding academic policies and programs.

## **UALR Administrative Groups**

Certain groups predominantly composed of administrators meet on a regular basis. Brief descriptions of the composition of these groups follow; more information can be obtained from the presiding officers.

### **Deans Council**

With the vice chancellor and provost as chairperson, this group consists of the deans of the colleges and schools, the associate vice chancellor, and the director of the Library. The chief information officer also sits with the Deans Council. The group meets regularly to discuss matters of common concern and to advise the vice chancellor and provost. An agenda is prepared, and minutes of the meeting are recorded; both are distributed to participants, the department chairpersons, and the executive committee of the University Faculty Senate.

### **Department Chairs Council**

The academic department chairs meet regularly to discuss matters of common interest. The group elects officers and meets on call of the presiding officer or of a number of its members. Minutes are kept and distributed to the participants; they are available from any of the officers.

### **Graduate Coordinators Committee**

This committee includes the coordinators of the several graduate programs. It meets on call of the dean of the graduate school, normally once a month. The committee advises the dean's office in the formulation of Graduate School policies and procedures and provides assistance and information on other matters.

## **UALR Administrative Committees**

Administrative committees are those that serve in an advisory capacity to an administrative office or officer. Faculty and staff members are appointed by the chancellor. Unless otherwise specified, student representatives on these committees are appointed by the chancellor from nominees recommended by the Student Government Association. Each administrative committee elects its chair annually. Each administrative committee is instructed to keep University Faculty Senate members informed of any action it takes that would be of general interest.

### **Behavioral Standards Committee**

This committee is composed of both students and faculty members. As a disciplinary agent of the University it hears cases referred to it by the dean of students (or designee) or by the dean of the Graduate School, whenever the behavior of a student (or group) is in violation of the University's nonacademic behavioral standards. It hears cases involving student organizations upon referral from the dean of students (or designee) when no governing body judicial board exists. It also has jurisdiction over appeals by a student of an adverse decision of a faculty member regarding disruptive behavior in the classroom.

The committee is composed of four faculty members and two faculty alternates appointed by the University Faculty Senate president; three students and two student alternates are appointed by the Student Government Association. The faculty members serve two-year terms. Temporary members may be appointed during the summer sessions if necessary. (See the *UALR Student Handbook: Code of Student Rights, Responsibilities, and Behavior.*)

### **Collegiate Academic Advising Steering Committee**

This committee makes recommendations on procedures or policies directly affecting all academic activities that involve student advising at the University, including class scheduling, registration procedures, and academic advising within the academic units and in the Office of Academic Advising.

The committee is composed of a representative from each undergraduate college and school as designated by the dean (normally the person responsible for the college or school academic advising process); one representative each from the Office of Admissions and Records, the Office of the Dean of Students, and the Office of the Vice Chancellor and Provost; and the director of Academic Advising. The latter shall serve as chairperson of the committee.

### **Commission on the Status of Women**

The overall goal of the commission is to be involved in an all-institution program to provide and enhance opportunities for University women.

The commission's objectives are to initiate, coordinate, and make available needed research and recommendations upon the status of women within the University, to be aware of and assist the University in its affirmative action plan, to support women

employees and students in their needs and concerns, to cooperate with other state commissions in accomplishing mutual goals, to raise the level of awareness of women, and to function as a support group for women faculty, staff, and students.

The commission is composed of interested volunteers from the faculty, administration, and staff. The commission's advisory board, representing the commission and all University women, serves as an advisory committee to the chancellor and is directly responsible to the commission and to the chancellor for all matters concerning women at the University.

### **Environmental Health and Safety Advisory Committee**

This committee is responsible for advising the chancellor in all matters relating to the health and safety of the University students, faculty, staff, and campus visitors. The committee prepares and maintains an environmental health and safety plan for the UALR campus; meets periodically to monitor the health and safety conditions on the campus and makes recommendations as necessary to improve these conditions; assists in the preparation and presentation of health and safety training programs at UALR; reviews and makes recommendations concerning plans, projects, and other activities which could affect environmental health and safety; monitors UALR's compliance with federal and state regulations on hazardous waste disposal; and coordinates environmental health and safety activities on the UALR campus with appropriate local, state, and federal agencies.

Membership consists of five faculty members; three students; and, as ex officio with vote, the director of Health Services, the chair of the Radiation Safety Committee, and the director of the Physical Plant.

### **Human Relations Committee**

This committee is concerned with human relations and the implementation of the state desegregation plan. It promotes improved human relations for all students, faculty, and staff. The committee works with University officials in the protection of human rights and especially with the human relations officer.

The committee is composed of members of the University community representing students, faculty, and staff, with the human relations officer as an ex officio member.

### **Human Subjects Committee (Institutional Review Board)**

The purpose of this committee is to evaluate research projects involving human subjects submitted by the University or its employees for federal funding in accordance with the appropriate federal regulations. The committee will make every reasonable effort to determine for each activity planned and conducted that the rights and welfare of subjects are adequately protected, the possible risks to subjects are outweighed by potential benefits, and the legally effective informed consent of subjects will be or has been obtained. Committee members will be excluded from reviews of projects or activities in which they have an active role or a conflict of interest, except to provide relevant technical information should the committee require it.

The committee's nine members are drawn from faculty and staff of the University and members of the community, and are representative of a broad range of disciplines.

Requests for review are submitted to the Office of Research and Sponsored Programs for action.

All faculty research and student theses and dissertations involving human subjects will be reviewed by the Human Subjects Committee.

### **Humane Animal Care Committee**

This committee develops animal facilities consistent with National Institutes of Health and United States Department of Agriculture standards, annually reviews animal care programs at UALR, and reviews experimental plans to insure that proper NIH and USDA guidelines are followed and that reasons for experimental work are valid. The committee consists of six members, including a veterinarian and the director of Basic Animal Services as ex officio. Inquiries regarding the committee may be directed to the Department of Biology.

### **Premedical Advisory Committee**

This committee advises and assists students in premedical, pre-dental, preveterinary medicine, and other health-related fields. It is responsible for compiling and sending letters of recommendation for the students to the school or schools of their choice. The committee consists of two faculty members from each of the departments of biology, chemistry, and physics; two faculty members from nonscience departments; and the associate dean of the College of Science and Mathematics as a non-voting ex officio member. The dean of the College of Science and Mathematics, in consultation with

the committee, recommends the members from the college to be appointed to the committee. The faculty members from the nonscience departments are recommended by the deans of their respective colleges or schools in consultation with the dean of the College of Science and Mathematics and the committee. The chairperson of the committee is elected from the voting members for a two-year term. The chairperson is UALR's representative to the Southeastern Association of Advisors for the Health Professions and UALR's contact person for the dental and veterinary medicine programs with the Southern Regional Education Board.

### **Radiation Safety Committee**

This committee recommends to the chancellor policies concerning requirements and recommendations of the State Department of Health, Division of Radiological Health. Three members of the Faculty Senate compose the committee.

### **Student Affairs Committee**

The principal functions of this committee are (1) to review, interpret, recommend, and promulgate various non-academic policies, regulations, procedures, and the Code of Student Rights, Responsibilities, and Behavior governing student life and student organizations; (2) hear certain student organization or group cases referred to it by the dean of students (or designee); and (3) have jurisdiction over appeals of an adverse decision of the dean of students (or designee), including but not limited to the criteria, nature, and conditions of student organization or group registration, maintaining active status, staging outdoor concerts, and breaches of University policies and regulations governing student organizations other than violations of the Code. The committee reserves the right to cancel and impose sanctions against student organizations which fail to observe the understandings, policies, and regulations governing student organizations.

This committee is composed of three faculty members nominated by the Faculty Senate president and appointed by the chancellor and four students nominated by the Student Government Association and appointed by the chancellor; the dean of students and the director of the Donaghey Student Center (or designees) serve as ex officio members without vote. The committee elects its own chairperson. The faculty members serve two-year terms, and the student members serve one-year terms.

### **University Judicial Appeals Committee**

The University Judicial Appeals Committee is a University administrative committee that reviews and hears appeals on the record of decisions made by the Behavioral Standards Committee, the Academic Integrity and Grievance Committee, the judicial boards of the Greek governing bodies for organizational offenses, and the dean of students or his or her designee as part of the informal system of adjudication.

The committee is composed of one faculty member and one faculty alternate, one student and one student alternate, and one academic or nonacademic administrator and one alternate.

The president of the University Assembly shall make the faculty and administrative appointments, and the president of the Student Government Association shall make the student appointments. No person shall serve on the University Judicial Appeals Committee if he or she is a member of one of the above mentioned committees or boards.

Members of the University Judicial Appeals Committee shall be appointed and serve for one year terms beginning with the fall semester and ending one day before the next fall semester and shall elect their own chairperson.

The Assembly president or the Student Government Association president may name interim or additional members to serve on the committee during the summer sessions, if deemed necessary.

### **Special Committees of the Faculty Senate**

Committees of the Faculty Senate are sometimes created as part of senate policies that are not part of the UALR Constitution. Three committees currently have this status. Please refer to the UALR Constitution for information on other Faculty Senate committees.

### **Academic Adjustment Committee**

A committee whose members are trained and knowledgeable about current disability law, including the Rehabilitation Act of 1973, Section 504, Subpart E - Postsecondary Education, (and who do not object to the concept of course substitution on principle) should be established to handle substitution requests on a case-by-case basis.

The committee shall be a standing subcommittee of the Faculty Senate, and shall consist of five (5) members appointed by the Faculty Senate president, to include a staff person from Disability Support Services and a student representative from the Disability Support Services Advisory Council. Committee members will serve for a period of 2 years (the staff person from Disability Support Services may continue to be the same staff person beyond this term because of the small number of staff).

*This committee was established by the Academic Adjustment Policy, which was approved by the UALR Faculty Senate on 3/15/96 and is printed in "Nondiscrimination Policies" in this Handbook.*

### **Catastrophic Leave Committee**

The Catastrophic Leave Committee shall be composed of five members who represent a relative demographic cross-section of the University's work force. Participation shall be voluntary, and the administration of the Catastrophic Leave Bank Program shall be in accordance with Act 169 of 1991, Department of Finance and Administration Rules and Regulations and in compliance with the listed procedures.

*This committee was established by the Catastrophic Leave Policy, which was approved by the UALR Faculty Senate on 2/26/93 and is excerpted in "Information Related to Faculty Service" in this Handbook.*

### **Academic Technology and Computing Committee**

This committee shall be concerned with University computing services policies that affect academic programs and the general interest of UALR. This committee serves as a formal communication channel for the faculty and students with the Office of Computing Services. The Chief Information Officer shall keep the committee informed on issues, policies, and resource allocations affecting the academic community via technology and computing at the university level. On an annual basis the committee shall review the Office of Computing Services' policies as they affect the academic community. This review should include examining the impact of resource allocation of new technology to the learning process in a benefit/cost framework. In addition, the committee will consult with the Chief Information Officer concerning budgets, both current and future, projected and actual expenditures. The committee shall furnish a report of their review and budget conference to the Faculty Senate by March 15 of each year.

The Academic Technology and Computing Committee shall consist of two full-time faculty members from each college or school including the library to be named by the Committee on Committees. In addition, two students shall be named by the Student Government Association. The Chief Information Officer and the Provost or their designees shall serve as ex officio members without vote. Any faculty member holding a position of "faculty in residence" within the Office of Computing Services may serve as a voting committee member during their appointment to such post. The terms of the two students shall be one year, while the terms of the appointed faculty members shall be two-year staggered terms.

*This committee was established by the UALR Faculty Senate on 2/5/99.*

