

**VISA PROCESSING  
FLOW CHART  
NEW J-1 FROM ABROAD**

**Campus Office Bringing Exchange Visitor to UALR**

- Submit request and appointment letter to Provost' office.
- Initiate request for J-1 visa documents to OIS.

**UALR Office of International Services (OIS)**

- Prepares visa documents.
- Sends documents to department for prospective mail to exchange visitor.

**Prospective J-1 Exchange Visitor**

- Pays SEVIS Fee
- Schedules Visa Interview with US Consulate in his or her country.

**US Consulate**

- Conducts visa interviews

**US Consulate Security Advisory Opinion Requested?**

YES

NO

**US Department of State**

- Provides Security Advisory Opinion

**Clear for Visa Issuance?**

YES

NO

**Visa Stamp Issued**

**Visa Stamp Denied**

**Prospective J-1 Exchange Visitor**

- Books travel to the US
- Travels to US
- Clears Customs

**UALR Office of International Services**

- Reviews Visa Documents and validates program in SEVIS
- Answers any questions visitor might have

**Timeline**

Varies for department

Approx.  
2-4 weeks

Approx.  
1-14 days

1-7 days

Approx.  
4-8 weeks

2-4 weeks  
minimum

30 Minutes