

Chalk and Wire Desktop Reporter Instructions

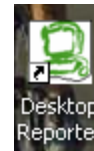
1. Go to <http://www.ualr.edu/coedep/chalkandwire/> and click on *Chalk and Wire Desktop Reporter Download*. Follow setup instructions.

For Faculty:

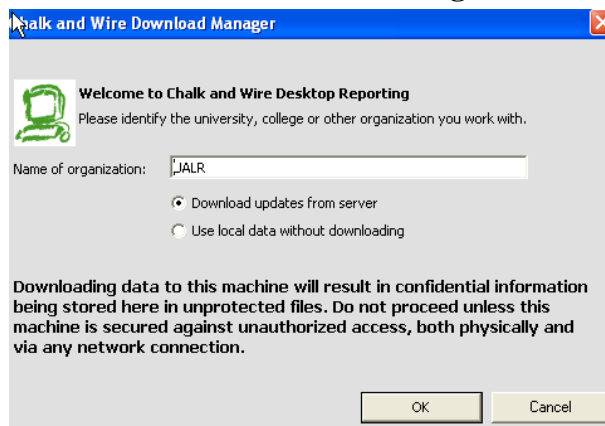
[Chalk and Wire Reporter Download](#)

[Chalk and Wire Desktop Assessment Tool](#)

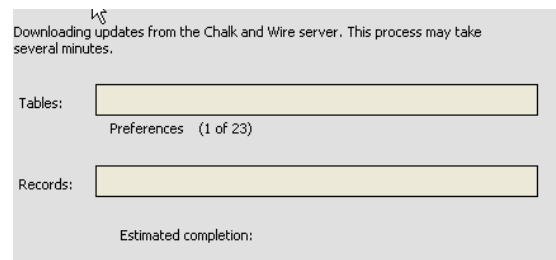
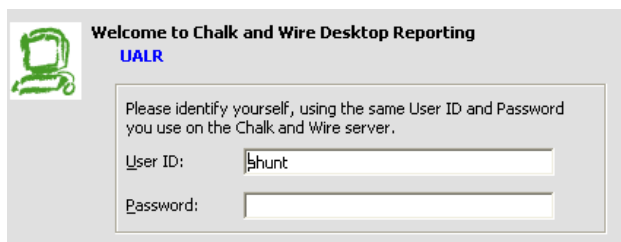
2. Once the Desktop Reporter application is installed on your computer, double click on the Desktop Reporter icon to open the application



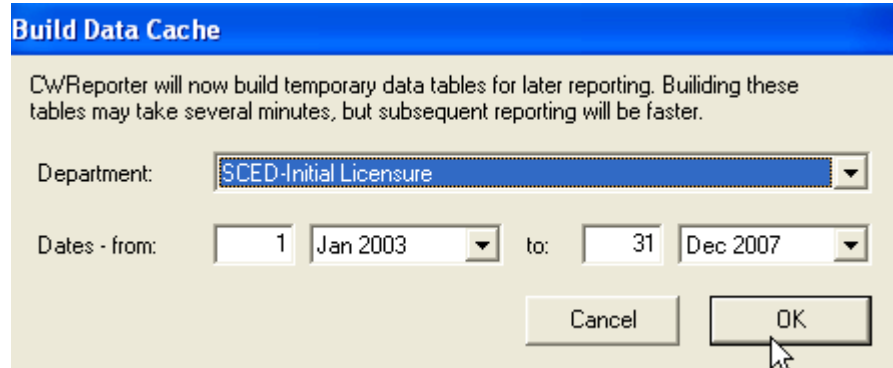
3. Type **UALR** for organization and select **Download updates from server** if this is your first time to download data from CW, or if there is new data that needs to be downloaded for reporting. Otherwise, if you have downloaded previously all the data you need, click **Use Local Data without downloading**



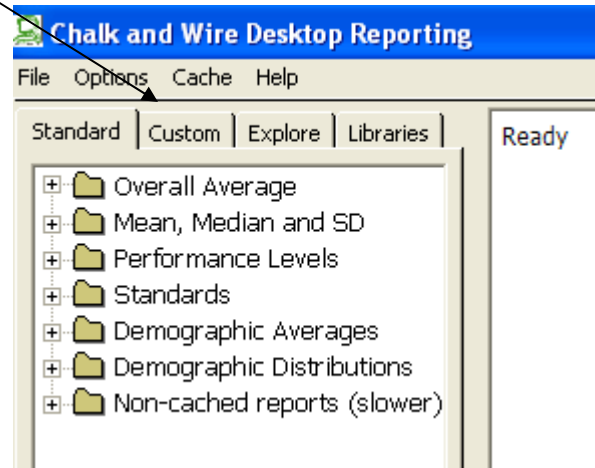
4. In the next window enter your chalk and wire username and password. Be prepared to wait 2 to 5 minutes for the data to download (I typically drink a cup of coffee, check email and grade papers while I wait).



5. Select program and dates for the data. Another delay period begins while data is being sorted. (Again, be prepared to wait – this is when I go workout or eat lunch).



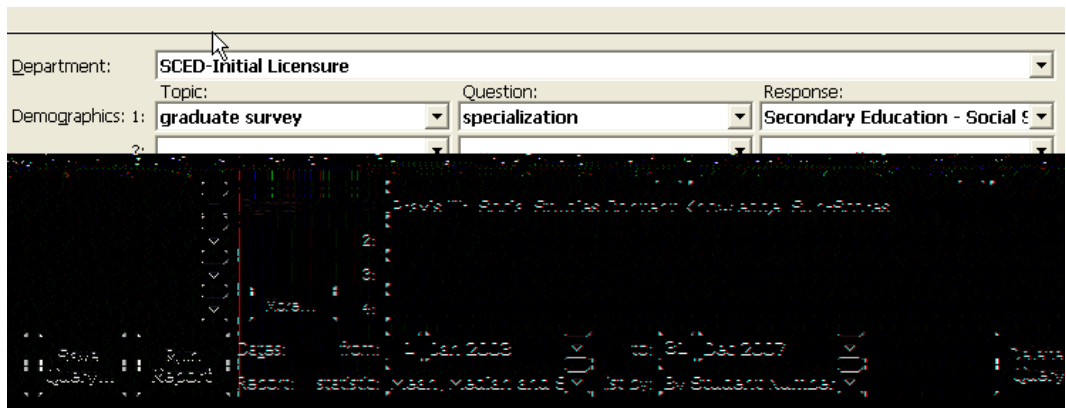
6. The first window gives you several options. Look at the Tabs: **Standard, Custom, Explore, Libraries**. I have found *Custom* to be the most useful in writing SPA reports. Click on **Custom**



7. In the Custom window, click on the **Department** drop down box and select the desired department. If the rubric is used in a program with two or more specialty areas, you can separate the data by doing the following (otherwise skip “A” and go to “B”):

a) In the **Demographic** select your programs **survey**, type of **question** (such as specialization), and then **Response** (such as Secondary Education Social Studies). This pulls the data for a specific group of students out of CW’s data.

b) Select the type of **Rubric**. Finally, select the **date range**, **Statistics**, and how statistics are to be **listed** in the report. **Click Run Report**



8. Click Run Report:

Reported on Apr 19, 2007 at 10:22 AM

Departments: SCED-Initial Licensure
 Demographic filters: All students
 Rubrics: 632
 Dates: Jan 1, 2007 to Dec 31, 2007
 Statistics: Overall Average
 List by: Criterion

Rubric	Criterion	Overall Results	
		N	Mean
Praxis II: Social Studies Content Knowledge Sub-Scores	U.S. History	4	2.8
Praxis II: Social Studies Content Knowledge Sub-Scores	World History	4	2.8
Praxis II: Social Studies Content Knowledge Sub-Scores	Government and Civics	4	2.8
Praxis II: Social Studies Content Knowledge Sub-Scores	Geography	4	2.5
Praxis II: Social Studies Content Knowledge Sub-Scores	Economics	4	2.3
Praxis II: Social Studies Content Knowledge Sub-Scores	Behavior Science	4	2.8

9. I find it easier to copy the data and paste into excel

10. Repeat step 6 for each rubric.