



Application – After School Enrichment Instructor
UALR Children International

PLEASE PRINT & ATTACH RESUME

Position Applying For \_\_\_\_\_

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_
Last First Middle Maiden

Address: \_\_\_\_\_
No. Street City State Zip

Telephone: (\_\_\_\_)\_\_\_\_-\_\_\_\_\_ Email Address: \_\_\_\_\_

Are you a certified teacher? \_\_\_\_\_ Yes \_\_\_\_\_ No. Years of teaching experience \_\_\_\_\_

Are you available to work Monday through Thursday, from (\*instructors ) 4:30-5:30 \_\_\_\_ Yes \_\_\_\_ No

Can you commit to work from September 14, 2009 – April 30, 2010? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you enrolled in any classes at UALR or another University? \_\_\_\_\_ If so, list any class time scheduled

Monday-Thursday between 2-6pm. \_\_\_\_\_

If hired, can you provide written evidence that you are authorized to work in the U.S.? \_\_\_\_\_ Yes \_\_\_\_ No

How were you referred to our organization? \_\_\_\_\_

Do you have any relatives who are employed by this organization? \_\_\_\_\_? If so, list \_\_\_\_\_

EDUCATION

Table with 4 columns: Name/Location, Course of study, #years Completed, Degree/ Diploma. Rows include High School, College, Technical, and Or Other.

Describe your experience in working with children? Please be as specific as possible.

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List the skills or training you bring to this position? \_\_\_\_\_  
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Please list any additional information that relates to your ability to perform the job for which you have applied such as licenses, professional memberships, hobbies, etc.

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**U.S. MILITARY EXPERIENCE**

Branch of Service \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Rank and Type of Service \_\_\_\_\_

Training/Experience Received \_\_\_\_\_

**Have you ever been convicted of a crime (civilian or military) other than minor traffic violations?  
If yes state date, place, and nature of conviction.** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROFESSIONAL REFRENCES (DO NOT include Relatives)**

Name	Occupation	Address	Telephone #
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

**PREVIOUS WORK EXPERIENCE**



**APPLICANT’S STATEMENT**

I understand that the employer follows an “employment at will” policy, in that I or the employer may terminate my employment at any time, or for any reason consistent with applicable state or federal law; this “employment at will” policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing by the chief operating officer of this organization. I understand that this application is not a contract of employment. I understand that federal law prohibits the employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identity; failure to submit such proof with result in denial of employment.

I understand this application will be active for summer; after that time, if I wish to be considered for employment, I must submit a new application.

I understand that the employer will thoroughly investigate my work and personal history and verify all data given of this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein, except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage is providing this information.

I certify all the statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Qualified applicants receive consideration for employment without regard to race, religion, national origin, age, and sex, Handicap/disability status or Vietnam era veteran status.

**\*Applications must also include your current Resume. Thanks!**