U♦ A ♦L ♦R

UNDERGRADUATE STUDENT ADVISEMENT RECORD

UNIVERSITY COLLEGE

☐ A
☐ B

I.D. Number | Last Name | First | Middle | Academic Term & Year

Degree Objective | Major | Minor/Concentration | Second Language Requirement? ☐ yes ☐ no

ADVISOR ACTION:

- ☐ STUDENT RESPONSIBILITY & ADVISEMENT
- ☐ ACT/SAT SCORE REVIEW
- ☐ CREDIT BY EXAM OPTIONS
- ☐ PLACEMENT / READINESS EXAMS
- ☐ FOREIGN LANGUAGE PLACEMENT TEST
- ☐ MBTI REVIEW
- ☐ CORE CURRICULUM / PATTERN SHEET
- ☐ TRANSFER CREDIT REVIEW
- ☐ UNDERGRADUATE CATALOG _____
- ☐ DESIRED MAJOR COLLEGE ADMISSION REQUIREMENTS

- ☐ ORIENTATION/INFORMATION_____
- ☐ 7th SEMESTER FRESHMAN
- ☐ REGISTRATION PROCEDURE
- ☐ REPEAT COURSE WORK_____
- ☐ **13hr/4hr/6hr LIMIT**
- ☐ VERIFY WORKSHEET ADDRESS AS CORRECT
- ☐ ONCE PER YEAR ADVISING
- ☐ **HAS PREREQUISITE COURSEWORK FOR PROPOSED COURSES**

*IF YOUR INTENDED MAJOR IS NOT OFFERED AT **UALR**, IT IS YOUR RESPONSIBILITY TO CONTACT THE INSTITUTION TO WHICH YOU WILL TRANSFER IN ORDER TO ENSURE THAT COURSEWORK TAKEN AT UALR WILL SATISFY DEGREE REQUIREMENTS AT THE OTHER INSTITUTION.*

FORMS NEEDED:

- ☐ ADMISSION & ASSESSMENT/ PLACEMENT FORM
- ☐ SPECIAL EXCEPTION APPROVAL REQUEST FORM
- ☐ REPEATED COURSE DELETION FORM
- ☐ CHANGE OF MAJOR / MINOR FORM
- ☐ PROVISIONAL FORM

REFER TO:

- ☐ ADMISSIONS AND RECORDS
- ☐ CENTER FOR DEVELOPMENTAL SKILLS
- ☐ COUNSELING & CAREER PLANNING SERVICES
- ☐ TESTING & STUDENT LIFE RESEARCH
- ☐ STUDENT FINANCIAL SERVICES
- ☐ CASHIER'S OFFICE
- ☐ SPECIFIC DEPARTMENT_____
  SPECIFIC PERSON_____
  DEPARTMENT LOCATION_____
  PHONE#_____
- ☐ SPECIFIC DEPARTMENT_____
  SPECIFIC PERSON_____
  DEPARTMENT LOCATION_____
  PHONE#_____

R/A	DEPARTMENT	COURSE No.	COURSE TITLE

R=RECOMMENDED **A=ALTERNATIVE**

ADVISEMENT FOR ALTERNATIVE COURSES IS OPTIONAL AT THE DISCRETION OF THE ACADEMIC ADVISOR.

EARLY ADVISING IS BASED ON THE ASSUMPTION THAT STUDENTS SUCCESSFULLY COMPLETE COURSEWORK TAKEN DURING THE CURRENT SEMESTER. STUDENTS ARE ADVISED TO CHECK COURSE PREREQUISITES IN THE UNDERGRADUATE CATALOG.

COMMENTS_____

I UNDERSTAND THAT ADHERENCE TO THIS PROGRAM OF STUDY IS NECESSARY IN ORDER TO MAKE PROGRESS TOWARD THE DEGREE INDICATED AND THAT I HAVE BEEN INFORMED OF AND REVIEWED THE ITEMS CHECKED

SIGNATURE OF STUDENT_____PHONE #_____DATE_____

APPROVED: ☐ GROUP

SIGNATURE OF ADVISOR_____DATE_____

WHITE COPY (UC FILE) **YELLOW (UC DATA)** **PINK COPY (STUDENT)**

R 4/99